



TRANSFORMATIVE EDUCATION FOR ADULTS NEW HEIGHTS

Board of Directors Meeting
November 21, 2024
Time: 3pm

MINUTES

Board Directors Present: Eric Fox, Dr. Brenda Brooks Albright, David Saenz, Ty Stimpson

Board Directors Absent: Ted Delisi

Staff Present: Traci Berry, Xavier Sanchez, Leticia Serna

1. Call to Order

Dr. Brenda Albright called the meeting to order at 3:05pm

2. Establish a Quorum

Dr. Brenda Albright established a quorum of four/five voting members.

3. Superintendent's update

Ms. Traci Berry and Mr. Xavier Sanchez highlighted the following during her report:

- October Financial Report and SOF
- Funder report
- Consulting proposals
- MAPS review and learning supports
- Training requirements
- Food services - conduct student survey

4. Action Items

A. Approval of October 22, 2024 meeting minutes

Motion: Brenda Brooks Albright

Second: Eric Fox

In Favor: All

Against: None

Abstain: None

B. Approval of updated SY24-25 School Calendar

Motion: David Saenz



Second: Ty Stimpson
In Favor: All
Against: None
Abstain: None

C. Approval of Special Education Policies

Motion: Ty Stimpson
Second: David Saenz
In Favor: All
Against: None
Abstain: None

D. Approval of Records Retention Policy

Motion: Brenda Brooks Albright
Second: David Saenz
In Favor: All
Against: None
Abstain: None

E. Approval of New Bank Account

- i. Eric Fox will review the options for investment accounts to be presented at the next board meeting.
- ii. Ty Stimpson will review options and take action to open a new operating bank account.

Resolution: Ty Stimpson and Traci Berry are authorized to review Fort Worth Banking Partners and open a new account based on their recommendation. Banks to be evaluated and chosen include Chase, Frost, Pinnacle, and Ciera. Thomas (Ted) Delisi, Traci Berry, and Leticia Serna are authorized signers.

Motion: Ty Stimpson
Second: Eric Fox
In Favor: All
Against: None
Abstain: None

5. Adjourned at 4:44pm